

**Stevenson Memorial Hospital
Meeting of Board of Directors**

May 2, 2019

Nottawasaga Inn – Room 42

5:30 p.m.

In attendance:

Elected Directors: Colleen Butler, Board Chair; Darlene Blendick (Teleconference); Mike Martin; Shelly Cunningham; David Knight; Marie-Pierre Lussier; Jeff Stubbs; Jan Tweedy; Wendy Fairley; Sheila Kaarlela

Ex Officio Directors: Jody Levac, President & CEO; Dr. Barry Nathanson, Chief of Staff (Teleconference) Dr. Shazia Ambreen, President of Professional Staff; Gary Munro, Auxiliary President; Carrie Jeffreys, VP CNE; Margaret Barber, Foundation Board Chair

Staff: William Bye, Chief Financial & Information Officer, Sharon Crowe, Board Liaison

Regrets: John Murray, Norm Depta

1.0 WELCOME & CALL TO ORDER

1.1 Quorum

Meeting started at 6:11 pm. C. Butler welcomed the Directors to the meeting and advised there was a quorum.

1.2 Declaration of Conflict of Interest

C. Butler reminded those in attendance of their responsibilities as Board members with respect to the conflict of interest as outlined in the Corporation's Bylaws and asked if anyone present wished to declare a conflict of interest. No declarations were made.

1.3 Amendments to the Agenda

Motion: Moved by S. Kaarlela, seconded by W. Fairley.

"That the Board of Directors accepts the amended agenda as presented."

All in favour. Motion passed.

2.0 PRESENTATIONS

Jim Wilson came and spoke to the Board and J. Levac only.

3.0 CONSENT AGENDA

3.1 Board of Directors Minutes April 4, 2019

DRAFT – For Board Approval

*Motion: Moved by J. Tweedy, seconded by S. Cunningham.
"That the Board of Directors accepts the consent agenda as presented."
All in favour. Motion passed.*

3.1 Human Resources Minutes – April 18, 2019

Received by the Board. No questions or comments on the reports.

4. BUSINESS ARISING FROM THE CONSENT AGENDA

5. REPORTS

5.1 Report of President & CEO

J. Levac provided the following update:

- Political Engagement – Jim Wilson spoke to the Board before this meeting.
- Receiving 1 million dollars for our ICU beds
- Clinical safety measures for drug diversion

5.1.1 Report of the VP and CNE

C. Jeffreys did a Power Point presentation on OHT's and the submission that will be sent in before the May 15th deadline.

5.2 Report of Chief of Staff

Dr. B. Nathanson provided the following update:

MAC BUSINESS

1. HOCC Funding – MAC members have been asked for feedback regarding an allocation strategy for HOCC. This feedback is due back to MAC by the September meeting.
2. Hospital Quality of Care Committee Update

The Quality & Risk Manager presented the following in her Hospital Quality of Care report:

- Case Reviews – Two (2) cases were reviewed.
- Review of Quality Recommendations
- Critical Incidents – No further incidents.
- Coroners Reviews – No new coroner reviews.
- Ethics Update – A committee work plan is being created with a focus on staff support, guidance, and review of pertinent ethical issues.
- HIROC Claims Report – Reviewed the potential and actual claims for the period 2009-2018.

Hospital Quality of Care Committee Minutes

MOTION: Moved by M. B. Hennin, seconded by B. Mitchell.

That the committee approves the minutes from the March 27, 2019, Hospital Quality of Care committee meeting as presented." All in favour. Passed.

Board Approved

- Announcement today of SMH receiving \$1 million dollars – will be able to fund a Respiratory Therapist and build a system of tele-critical care support.
- Dr. Sims has stepped down as Chief of Obstetrics, he will be acknowledged at the AGM.

5.3 Report of President of Professional Staff

Dr. S. Ambreen provided the following update:

Next meeting for PSA will be on June 4th. Doing elections for PSA board so this will be Dr Ambreen's last Board meeting.

5.4 Report of Auxiliary President

G. Munro referenced the written report circulated with the agenda. Axillary donated \$81,787. Needs a correction to his written report.

5.5 Report of Foundation Board Chair

M. Barber referenced the written report circulated with the agenda.

7. SAFE, QUALITY CARE

None this month.

8. POWER IN PARTNERSHIPS

8.1 Report of the Community Engagement & Communications Committee

AGM June 18th at Stevenson Farm – W. Fairley. Keynote speakers will be Kim Woodland from Matthews House and Nancy Russell ED at Alliston FHT. They are key partners in where we want to go forward. Tickets for wheelbarrow from Axillary can be sold there. Refreshments and bar open. It is wheelchair accessible.

9. Human Resources

9.1 Report of Chair, Human Resources Committee

N. Depta was absent from the HR Meeting. C. Butler reported in his place. J. Manicom reported the redesign of the Performance Evaluation. Should be more user friendly and hopefully get evaluations done now that it is easier. Board scorecard –we want to see an increase in trends on violence reporting. Corporate scorecard from HR will be brought to the board more regularly.

10 FINANCIAL HEALTH

10.1 Report of Chair, Finance Committee

None this month.

11. GOVERNANCE

11.1 Report of Chair, Governance & Nominating Committee

J. Tweedy advised the following:

- Talked about the work on the policies and how they are shortening all the policies

Board Approved

- Working on the Competency matrix

12. Report of Hospital Board Chair (C. Butler)

Attended OHT Meeting, mentioned that J. Levac and C. Jeffreys did a great job. Resignations. MP Lussier and M. Martin resign from board but M. Martin will likely be chair of redevelopment. D. Blendick has completed her 9 year term on the Board.

13. In Camera Session

Motion: Moved W. Fairley, seconded by J. Tweedy.

“That the Board moves to the in-camera session.” All in favour. Motion passed.

Motion: Moved by J. Tweedy, seconded by S. Kaarlela.

“That the Board move back into the open session.” All in favour. Motion passed.

The Board Chair advised that the following motions arose from the in-camera session:

- *Three (3) new applications in Professional Staff privileges for members of the medical staff; and*
- *Two (2) renewals in privileges for members of the medical staff.”*

14. Board Work Plan

- Put on each agenda
- Committee Evaluation Surveys from Governance to go out in May and discuss in Sept
- Change x's to check marks when work is done

Motion: Moved by D. Knight, seconded by J. Stubbs.

***“That the Board of Directors received all reports as presented”
All in favour. Motion passed.***

15. Adjournment 7:12

The next Board meeting will be held on Thursday June 6th, 2019.

There being no further business, the meeting adjourned at 7:30 p.m. Moved by MP Lussier



Colleen Butler, Board Chair
Recording Secretary: Sharon Crowe

Board Approved